

**INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Burgess Park Sports Centre - Community Usage Principles
Decision-maker	Deputy Leader and Cabinet Member for Culture, Leisure, Equalities and Communities
Earliest date when decision can be taken	17 April 2019
Key decision – Yes/No?	Yes
Date published on forward plan	January 2019
Date sent to cabinet member	9 April 2019
Recommendation	<ol style="list-style-type: none"> 1. That the cabinet member for culture, leisure, equalities and communities approves the principles detailed throughout the report for the use of Burgess Park Sport Centre by community groups. 2. That the cabinet member for culture, leisure, equalities and communities approves the formalisation of the 'free hours scheme' for the benefit of identified 'partner clubs' (paragraphs 25 - 31).

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Rebecca Towers, Interim Director of Leisure
Report author	Tara Quinn, Interim Head of Parks and Leisure
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PART B

(Cabinet member to complete this section)

DECISION(S)

As in report

REASONS FOR DECISION

As in report

**ALTERNATIVE OPTIONS
CONSIDERED**

As in report

REPRESENTATIONS RECEIVED

Representations have been received from Burgess Sport Charity. A summary of the representations received and officer response to the representations are attached as an Appendix to this record of decision.

ADDITIONAL ADVICE RECEIVED

In light of the representations received the following amendments to the report are recommended:

Paragraph 4 – amend to ‘...under an agreement lasting until 2025.’

Paragraph 12 – add ‘Burgess Sport’ to the list of organisations in the bullets.

Paragraph 26 – amend to ‘Hours for the after school programme are between 4.00pm and 6.00pm.’

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.....*Elmy*..... Dated.....*8/5/2019*.....

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.